

Creating vital congregations that make disciples of Jesus Christ, who make disciples equipped and sent to transform lives, communities, and the world.



## Joining the October 15, 2023 Virtual Annual Conference via ZOOM Webinar

If this is your first time using any ZOOM product, download the ZOOM desktop client or mobile app from this link: <https://zoom.us/download>

- Alternatively, once you click on the webinar link you should be asked to download the app to your device
- After you download the Zoom app to your device of choice, sign up for a free zoom account. The email address used to sign up for the zoom account should be the same email you use to register for this webinar.

### Register with ZOOM to receive a link to the Annual Conference Webinar

You will receive an email inviting you to register for the Webinar. This is a security feature that will generate a unique link for you to join.

1. Click on the link (See Sample below)
2. Type your first and last name and your email address into the boxes

### Meeting Registration



Topic	Jill's Test Collaborative Meeting for Mockups
Description	A collaborative annotation meeting for testing purposes
Time	Oct 25, 2018 4:00 AM in Pacific Time (US and Canada)

First Name*	Last Name*
<input type="text"/>	<input type="text"/>
Email Address*	Confirm Email Address*
<input type="text"/>	<input type="text"/>

### Using a Webinar Link to Join

1. Click on the link provided in the email for the event - SEE SAMPLE INVITATION BELOW

Hi Eren Yaeger,

Thank you for registering for "My Webinar".

Please submit any questions to: [kevin.hoang@zoom.us](mailto:kevin.hoang@zoom.us)

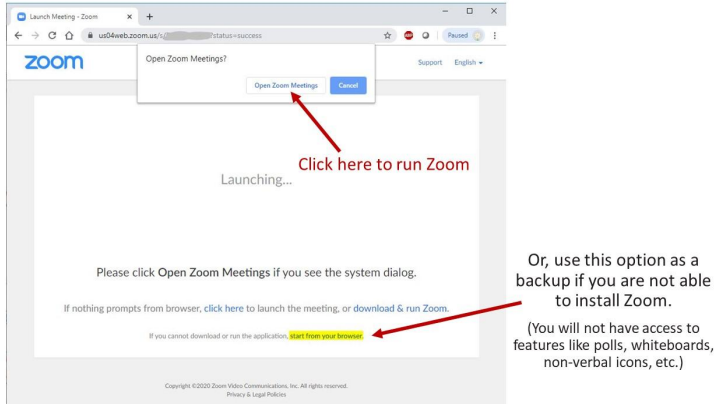
Date Time: Sep 11, 2018 10:00 AM Pacific Time (US and Canada)

Join from a PC, Mac, iPad, iPhone or Android device:  
Please click this URL to join. [https://success.zoom.us/j/319833382?tk=QmVju44sn4BvDesYH\\_a1KqAOLurYUwmlYSss8gtrOkDQFAAAAAEx8FJhZyTkd0ZUxYcFRIS2Q3UVIMZ1VOMEdnAA](https://success.zoom.us/j/319833382?tk=QmVju44sn4BvDesYH_a1KqAOLurYUwmlYSss8gtrOkDQFAAAAAEx8FJhZyTkd0ZUxYcFRIS2Q3UVIMZ1VOMEdnAA)  
Note: This link should not be shared with others; it is unique to you.  
[Add to Calendar](#) [Add to Google Calendar](#) [Add to Yahoo Calendar](#)

Or iPhone one-tap :  
US: +16468769923,319833382# or +16699006833,319833382#

Or Telephone:  
Dial(for higher quality, dial a number based on your current location):  
US: +1 646 876 9923 or +1 669 900 6833 or +1 877 369 0926 (Toll Free) or +1 877 853 5247 (Toll Free)  
Webinar ID: 319 833 382  
International numbers available: <https://zoom.us/j/319833382>

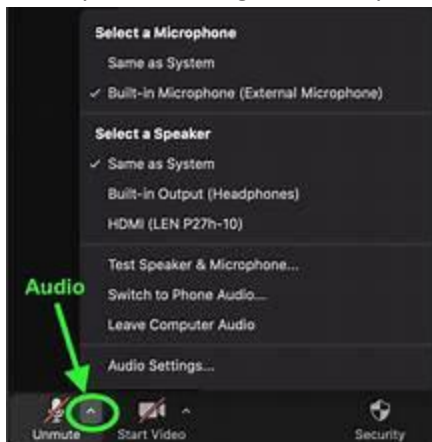
## 2. Click “Open ZOOM Meetings” if asked



## Once in the Webinar

The toolbar will be at the bottom of your screen on a computer. You may need to move your mouse to see it. On the phone, some controls are at the bottom of the screen, while others may be at the top. Touch your screen to see the toolbar.

In the toolbar, you can change and test your audio settings. By default, the organizer will have muted all attendees.



For this Annual Conference webinar we will only be using the Q&A and Poll features, found at the bottom of your screen.

You can enter questions (not comments) using the Q&A feature. Use this feature as well if you wish to offer a motion or amendment. Once recognized by the bishop, you will be elevated to a “panelist” level where you will be able to speak, be heard, and be seen by the entire conference body. At this point the bishop will ask you to state your question or reason for wanting to speak.

## Polling

If you are using a phone, you must download the ZOOM app to submit polls. Audio callers can vote when directed by hitting \*9.

Click your answer choice

Click submit

Additional Help

<https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee->