

2023 Charge Conference Minutes

The following church/charge held an annual Charge Conference.

_____ United Methodist Church's Charge Conference was held on _____, 2023 at _____ (place).

The Charge Conference was chaired by _____.

Recording Secretary to initial each item indicating the governing board has reviewed and recommends the Charge Conference Packet.

| Items that require a vote to approve: | Approved by Governing Board | CC Approved for Minutes |
|---|---|--------------------------------|
| Membership Report (Including names read 1st year and 2nd year for removal) <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 | | |
| Pastor's Compensation Record(s) for all appointed or assigned pastors | | |
| Lay Servants (attach list if needed) | Initial Year Approval | Renewal |
| Name | <input type="checkbox"/> | <input type="checkbox"/> |
| Name | <input type="checkbox"/> | <input type="checkbox"/> |
| Name | <input type="checkbox"/> | <input type="checkbox"/> |
| Certified Lay Speakers (attach list if needed) Name | <input type="checkbox"/> | <input type="checkbox"/> |
| Candidates for Ministry - Form 104 Name | <input type="checkbox"/> | <input type="checkbox"/> |
| Nominations Committee <input type="checkbox"/> Approval of the slate of officers (slate must be in packet) <input type="checkbox"/> Any revisions (including nominations from the floor of the conference) _____ <input type="checkbox"/> List of all committees | | |
| Required Written Reports: | | |
| <input type="checkbox"/> Pastor's Written Report (all appointed/assigned pastors) <input type="checkbox"/> Retired Clergy Report(s) (if applicable) <input type="checkbox"/> Signed Finance Report <input type="checkbox"/> Signed Trustee Report <input type="checkbox"/> Signed Policy on Misconduct of Sexual Nature | <input type="checkbox"/> 200,000 More Reasons' Report <input type="checkbox"/> Culture of Call <input type="checkbox"/> Updated Local Church Leadership List (provided by District) | |
| Required Policies to Submit: | | |
| <input type="checkbox"/> Safe Gatherings Policy <input type="checkbox"/> Accountable Reimbursement Policy (if applicable) <input type="checkbox"/> Accessibility Audit and Plan (if applicable) | <input type="checkbox"/> Current Insurance Declarations Page <input type="checkbox"/> Financial Control Policy | |

The Church Council/Administrative Board/governing board of the pastoral charge approves of submitted recommendations and reports, and hereby recommends these submissions to the District-Wide Charge Conference for adoption.

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| Recording Secretary (print) _____ |
| Recording Secretary Signature _____ |
| DISTRICT OFFICE USE |
| The Charge Conference approved the submitted packet on _____ at _____. |
| District Superintendent Signature _____ |