

Clergy/Diaconal Request for Excused Absence

Arkansas Annual Conference

2016 Book of Discipline ¶ 602.8 "It is the duty of every member and all probationers and local pastors of the Annual Conference to attend its sessions and furnish such reports in such form as the *Discipline* may require. Any such person unable to attend shall report by letter to the conference secretary, setting forth the reason for the absence. Should any ordained minister in active service be absent from the session of the Annual Conference without a satisfactory reason for the absence, the matter shall be referred by the conference secretary to the Board of Ordained Ministry."

1992 Book of Discipline ¶ 309.1 "...The diaconal minister shall attend the sessions of the Annual Conference. Any diaconal minister unable to attend shall report by letter to the bishop setting forth the reason for the absence."

Name _____ Conference Relationship _____

Current Email Address _____

Current Mailing Address _____

Current District: _____ Current Appointment: _____

I will be absent: ___ Entire Annual Conference **or** Day _____ Date _____ Time _____

Place and telephone number where I may be reached during time of absence:

_____ (telephone) _____ (place)

Reason for absence: _____

Date _____ Signature _____

Mail to: Office of the Bishop, 800 Daisy Bates Dr., Little Rock, AR 72202-3770

FOR SECRETARY'S USE ONLY	
Date Received _____	Time _____
Presiding Bishop's Signature _____	
Conference Secretary's Signature _____	
___ Satisfactory ___ Referred to the Board of Ordained Ministry ¶ 602.8	