

**Organization and Session Rules for
The Special Arkansas Annual Conference
November 19, 2022**

. Organization of the Conference (no vote required)

- A. The agenda as printed will guide today's meeting.
- A. Members of the Annual Conference, with the right to vote, include all:
 - 1. clergy members in full connection;
 - 2. provisional, associate and affiliate clergy members;
 - 3. full and part-time local pastors under appointment;
 - 4. elders or ordained clergy from other denominations serving under appointment within the Arkansas Conference;
 - 5. those lay members or alternates who were last seated at the June, 2022 Annual Conference Session, or laity duly elected by their charge conference if needed to replace a lay member or alternate who is unable to attend because of death, serious illness or cessation of membership, as provided by ¶1602.5 of *The Book of Discipline of the United Methodist Church*;
 - 6. laity who are members of Annual Conference by virtue of Discipline or Conference Standing Rules, youth members and those elected at the 2022 District Conferences to serve as lay-clergy equalization at-large members.
- B. *Roberts Rules of Order 12th Edition*, shall be the procedural authority for all business conducted by the Annual Conference when not in conflict with Arkansas Conference Session Rules or *The 2016 Book of Discipline of the United Methodist Church*.
- C. Amendments, substitutions, and deferrals to motions from the Conference Board of Trustees concerning ratification of Disaffiliation Agreements will not be considered by the Annual Conference, because a special session of annual conference can only deal with matters that are in harmony with the purpose stated in the call. (¶1246.7)

I. Session Rules of Order (vote required)

- A. The following will be adopted at the opening Business Session of the November 19, 2022 Special Session of the Arkansas Annual Conference by majority vote:
 - 1. Arkansas Annual Conference Session Rules
 - 2. The Bar of the Conference
 - 3. The Annual Conference Session Agenda
- B. The bar of the November 19, 2022, Annual Conference shall be set by the conference secretary. Only those with the right to vote may speak within the bar.
- C. Rules of Order for Motions from the Board of Trustees
 - 1. The Chair of the Trustees will move the recommendations of the Board of Trustees. The presentation of the motion shall not be considered a speech in favor.

2. Debate shall be limited to three (3) two-minute speeches in favor of the motion, legislation, or report and three (3) two-minute speeches against. This excludes persons inquiring about points of order or asking questions of clarification. A timer shall be used to measure debate at the discretion of the Chair.
 3. The presenter of the motion may offer a one-minute concluding remark at the end of debate, before the matter is put to a vote.
 4. Points of Order may be raised by any member of the annual conference, who must first cite the Standing or Session Rule involved and then state the point as briefly and concisely as possible.
- I. Votes will be taken in the manner prescribed by the presiding bishop and shall be valid only if cast in the prescribed manner designated by the presiding bishop.
 - II. Tellers shall be selected in a manner to be determined by the Conference Secretary.